## WASHINGTON COLLEGE REPLACEMENT DIPLOMA REQUEST

To request a replacement of your Washington College diploma, complete ALL sections of this form and deliver in person or mail to the Office of the Registrar. ALL requests whether made in person or by mail, must be IN WRITING and SIGNED by the individual making the request. The cost of a replacement diploma is \$35.00 (check or money order). Payment must accompany the request. PLEASE NOTE: It may take several months to secure all of the required signatures.

Address: Office of the Registrar Washington College 300 Washington Avenue Chestertown, Maryland 21620 Telephone: 410-778-7299 Maiden name or name used while a student Full name as you wish it to appear on the diploma Date of Birth Telephone Signature Year of graduation Degree and Major Type of diploma you wish to request: Undergraduate \_\_\_\_ Graduate \_\_\_\_ Mail replacement diploma to: